



FEMA

US&R PROGRAM DIRECTIVE – 2018-002

January 16, 2018

FOR: National Urban Search & Rescue Response System
Task Force Representatives

FROM: Fred Endrikat, Chief
Urban Search and Rescue Branch

SUBJECT: US&R Program Directive 2018-002 – Operations Manual Annex E - Position Descriptions - Incident Support Team (Jan 2018) (Supersedes: *Training Program Administrative Manual (TPAM) – Appendix B* issued with US&R Program Directive 2015-001a)

Implementation Date: 01/16/2018; **Re-issue Date:** 01/16/2020

The purpose of this National Urban Search & Rescue (US&R) Response System (the System) Program Directive is to distribute the Operations Manual Annex E - Position Descriptions - Incident Support Team (IST), dated January 2018. The revision has been a work in progress for the last year in concert with the IST-Leaders, Branch Staff, and other System members at the discretion of the US&R Branch Chief.

The Operations Manual Annex E - Position Descriptions - Incident Support Team (Jan 2018) will be used during the upcoming IST solicitation.

Revisions to the IST Position Descriptions include: a) the addition of the S-420 course as a requirement (within 2 years of appointment) to all command and general staff positions; b) the addition of the Medical Unit Leader position; c) the addition of Incident Management Team (IMT) or Type III (or higher) deployment experience for certain positions; d) title change of the Senior US&R Specialist to Liaison Officer; e) title change of the US&R Specialist to US&R Technical Specialist; f) change to the description of duties for the US&R Technical Specialist; g) change of person to report to for the Medical Officer and Veterinarian.; h) minor cosmetic edits such as spelling, realignment of experience for consistency throughout, etc.

At its December 2017 Meeting, the US&R Advisory Group approved moving Position Descriptions out of the TPAM. The US&R Branch, in conjunction with the Chair of the Operations Functional Group, agreed that the Position Descriptions will become an Annex to the Operations Manual.

REQUIRED ACTIONS

The issue is approved for FEMA National US&R Response System implementation.

The attached IST Position Descriptions will be in effect for the 2018 IST recruitment period.

TPAM Manual (Dec 2015) – Appendix B – IST Position Descriptions issued with US&R Program Directive **2015-001a** is superseded by this PD.

Attachments:

Operations Manual Annex E - Position Descriptions - Incident Support Team (Jan 2018)

cc:

US&R Strategic Group

US&R Advisory Group

US&R Branch Staff

FEMA Regional/Federal/International ESF #9 Representatives